

LAMINATION STATION

SERVICE ORDER

YOUR COMPANY NAME & ADDRESS		DATE	DATE REQUIRED
PO#	DESCRIPTION (OF JOB BEING LAMINATED)		
ITEM SIZE	QUANTITY REQUIRED	CONTACT PERSON / TELEPHONE NUMBER	
TYPE & THICKNESS OF MATERIAL (CIRCLE BOTH) CLEAR: 1.5 3.0 5.0 7.0 10.0 MATTE: 1.7 3.0 5.0 10.0 POLYPROPYLENE (OPP): 1.2 3.0 5.0		TRIM (CIRCLE ONE) FLUSH 1/16" 1/8" 1/4" 3/8" 1/2" OTHER_____	
FINISHING SERVICES			
<p style="text-align: center;"><u>HEAT FOLDING</u></p> <input type="checkbox"/> SINGLE FOLD <input type="checkbox"/> DOUBLE FOLD <input type="checkbox"/> TRIPLE FOLD <input type="checkbox"/> OTHER _____ PLEASE INCLUDE FOLDED SAMPLE	<p style="text-align: center;"><u>CORNER ROUNDING</u></p> <input type="checkbox"/> PAPER BEFORE LAMINATION <input type="checkbox"/> LAMINATED EDGE SIZE OF ROUNDED CORNER 1/8" 1/4" 3/8" 1/2"	<p style="text-align: center;"><u>HOLE DRILLING</u></p> <p style="text-align: center;"><u>LOCATION:</u></p> Size of hole: 3/16" 1/4" 5/16" 3/8" 1/2" PLEASE PROVIDE SAMPLE OR DRAWING OF WHERE YOU WANT HOLE DRILLED	
<input type="checkbox"/> <u>BRASS GROMMETS</u> HOW MANY _____ <u>LOCATION:</u> PLEASE SUPPLY SAMPLE	<input type="checkbox"/> <u>EASELS ATTACHED</u>	<input type="checkbox"/> <u>COMB BINDING</u> <input type="checkbox"/> <u>COIL BINDING</u>	
REMARKS -FURTHER INFORMATION (Special instructions, trimming, etc.): 			
<p>ALL ORDERS ARE REQUIRED TO BE ACCOMPANIED BY THIS SERVICE ORDER</p> <p>WE ARE NOT LIABLE FOR ANY ERRORS RESULTING FROM SERVICES REQUESTED WITHOUT SAMPLES PROVIDED</p> <p>WHENEVER POSSIBLE ITEMS SUPPLIED SHOULD INCLUDE EXTRAS (2-5 per 100) FOR SET UP.</p>			

**SHIP TO: LAMINATION STATION
419 NE 3RD AVE
Cape Coral, FL 33909**

**CALL TOLL FREE: (800) 419-0247 Local: (239) 573-6533
sales@laminationstation.com**